



# JOB OPENING:

## American Sign Language Instructor

Are you a positive and creative problem solver? Are you looking for an opportunity to learn and work hard on the job? Do you enjoy a collaborative, forward-thinking work environment? We want you on our team! Columbus Speech & Hearing has an opening for a part-time ASL Instructor. This is a great second job to earn supplementary income.

### GENERAL RESPONSIBILITIES

- Shadow the lead teacher to learn the curriculum.
- Teach ASL using provided curriculum.
- Learn to provide differentiated instruction to meet the varying needs of students.
- Correspond with students regarding class schedules, curriculum, practice material, needs, and challenges.
- Communicate with ASL coordinator regarding availability to teach ASL courses.
- Clearly and quickly communicate with other instructors to secure a substitute for a class.
- Contact Program Manager and then all students at least 2 hours prior to start time regarding any changes to the class schedule.
- While teaching, include non-manual markers, ASL syntax, vocabulary, classifiers etc. to assist the student in learning the language.
- Accept responsibilities for special projects as assigned by the Program Manager.

### REQUIREMENTS

- Fluent in American Sign Language with proven skills to teach a group of varying ages
- Good English skills, both comprehension and grammar
- Requires a desire to learn and grow with your students
- Requires personal characteristics of dependability, flexibility, enthusiasm, and cooperation

The information in this posting is a summary designed to indicate the general nature and level of work performed by employees in this position. It is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this position. Interested candidates should email a resume and cover letter to [jfelts@columbusspeech.org](mailto:jfelts@columbusspeech.org). Per the CMS mandate, all employees are required to be fully vaccinated against COVID allowing for accommodations as the law requires.